



MINISTRY FOR BUDGET & ECONOMIC PLANNING

SOKOTO STATE GOVERNMENT

Usman Faruk Secretariat Sokoto

MBEP/EST/75/514/VOL.2

2nd July, 2024

Ref:

The Chief of Staff, Government House, Sokoto,
The Permanent Secretary, Office of the Deputy Governor,
The Secretary to the State Government,
The Head of Service,
The Permanent Secretary /Clerk to the House,
Chief Registrars High Court and Sharia Court,
All Hon. Commissioners,
All Head of Commissions, Agencies, Board and Departments.

CALL CIRCULAR FOR YEAR 2025 BUDGET PROPOSALS

Above subject matter refers please, in line with the State Fiscal Transparency and Accountability System (SFTAS), State Budget Manual, State Fiscal Responsibility Law, Open Government Partnership (OGP) other Public Financial provisions to ensure timely development and process of Budget and passage.

2. I am directed to send this Call Circular and attached templates to MDAs for preparation and submission of 2025 Budget proposal as required by standard of Public Financial Management, best National and International practices.

3. All MDAs are expected to prepare and submit their proposal using the NCoA template please, be advised to prepare 2025 Budget proposal in consultation with relevant stakeholders and in accordance with the guidelines set out for "Budget realism"

4. To ensure sustainability, consistency even growth and development across the State, each Ministry in Collaboration with its Parastatals, agencies and other relevant CSOs & NGOs are to make recourse to the existing State Development Plan, Nine Point Agenda, Medium Term Expenditure Framework (MTEF), State Revenue profile, Demographic dividend and other state development initiatives in coming up with Programmes and projects.

5. All ministries are expected to coordinate with their agencies to ensure attendance at the consultative meeting, if there is need, and ensure all MDA staff involved in the Budgeting exercise.

6. MDAs are advised to ensure that all ongoing projects that are unlikely to be completed and paid for in 2024 are captured into their 2025 Budget proposals.

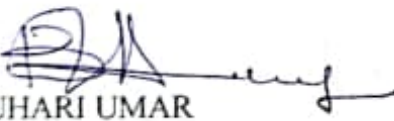
7. In line with the directives, a strict timeline has been put together for the Budgeting exercise. MDAs must adhere to the timeline to ensure a smooth Budget process.

8. **Helpdesk and Support:** The Ministry of Budget and Economic Planning has provided support desk via phone numbers: **08035950665, 08066247000, 08062328023**. A physical Helpdesk will be provided at the Ministry's Conference room, Usman Faruk Secretariat to resolve any concern that may arise in the process.

9. Finally, you are by this circular requested to submit your 2025 Budget proposal on or before 15th August 2024.

10. While budget deliberation will commence as far attached time table. This is to enable us serve you better. Please, endeavor to accompany your proposal with all the traditional documents.

Accept assurance of the Honorable Commissioner's esteem regards.



BUHARI UMAR

Director Budget

For Hon. Commissioner

023800100100 - Ministry of Budget and Economic Planning: Capital Expenditure Estimates

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